



COVID-19 Emergency Operations Center

SOP No: MS-159

Date of Last Revision: 04/08/22

Standard Operating Procedure Harm Reduction Management

Subject: Harm Reduction Management for Medical Shelter Sites

1. Introduction

The purpose of this Standard Operating Procedure (SOP) is to provide guidance to Medical Shelter Site Management on managing harm reduction for guests at Medical Shelter sites. The Medical Shelter sites have existing vendor contracts coordinated via Brilliant Corners.

The harm reduction model is a set of practical strategies aimed at reducing negative physical and/or social consequences related to human behaviors, both legal and illegal. The onsite team must do everything within our ability to convince our guests to stay before any law enforcement intervention is needed. As such, the site has the following harm reduction items: cigarettes, alcohol, medical marijuana that can be accessed through an onsite medical provider order. In terms of substance use, implementing the harm reduction model will prevent negative outcomes, such as unjust care and negative outcomes, from possible substance use stigma.

2. Contacts

The Sherman Hotel & The Vagabond Motel

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3. Procedures

• **Stock**

Maintain stock of the following items:

- Beer

- Liquor: Whiskey, Vodka, Tequila
- Cigarettes – Regular
- Cigarettes – Menthol
- Specialty items: cigars, patient-specific orders
- 2 oz cups with lids – to be ordered via Sysco

NOTE: Any cannabis items will be ordered and managed by Clinical team

- **Ordering**

- For alcohol and cigarettes, submit an order weekly on Friday to Annalisa for a Monday delivery
- For any cannabis orders, Clinical Lead will maintain stock and ordering.

- **Managing**

- Store all harm reduction stock in locked cabinets with key held in Site Management Safe.
- Maintain a daily log of totals of substances.

- **Distributing**

- Case Management will distribute harm reduction to patients per the clinically prescribed dosage and frequency per day.
- Case Management will coordinate with Site Management for access to the harm reduction stock.
- Case Management will assist in the daily inventory of all substances.

4. References

Please reference the following guides:

- Harm Reduction – Alcohol
- Harm Reduction – Cannabis
- Harm Reduction -- Stimulant Use
- Harm Reduction – Opiate Use
- Vagabond Harm Reduction Order Protocol